

**TEAM MANITOBA INFORMATION PACKAGE
23rd CANADIAN NATIONAL SKILLS COMPETITION
WINNIPEG, MB (May 31-June 3, 2017)**

Last update: March 29, 2017

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Team Manitoba Agenda
23rd Skills Canada National Competition
Winnipeg, MB May 31-June 3, 2017
as of March 29, 2017 – subject to change

Wednesday – May 31, 2017		
Time	Event	Location
2:00 - 4:00 PM	Team Meeting	Delta Hotel – Delta A Room
4:30 – 5:45 PM	Competitor Orientation	RBC Convention Centre
5:45 – 7:15 PM	Welcome Reception	RBC Convention Centre
7:30 – 9:00 PM	Opening Ceremonies	RBC Convention Centre

Thursday – June 1, 2017		
Time	Event	Location
8:00 AM - 4:00 PM <i>(contest times may vary)</i>	Competition Day 2	RBC Convention Centre
11:00 AM – 2:00 PM	Lunch	

Friday – June 2, 2017		
Time	Event	Location
8:00 AM - 4:00 PM <i>(contest times may vary)</i>	Competition Day 2	RBC Convention Centre
11:00 AM – 2:00 PM	Lunch	

Saturday – June 3, 2017		
Time	Event	Location
11:15 AM	Team Photo	TBA – RBC Convention Centre
12:00 – 3:00 PM	Closing Ceremonies	RBC Convention Centre

**** IT IS IMPORTANT FOR EACH COMPETITOR TO CHECK THE CANADIAN SKILLS COMPETITION WEBSITE FOR CONTEST DETAILS AND TOOL LIST INFORMATION. CHECK IT REGULARLY FOR ANY CHANGES AND FOLLOW-UP WITH YOUR ADVISORS. **** <http://skillscompetencescanada.com/en/skills-canada-national-competition/scnc-winnipeg-2017/>

COST

COMPETITORS AND ADVISORS/DELEGATES

The cost for the Canadian National Skills Competition being held in Winnipeg, MB May 31-June 3, 2017 is \$450.00.

Please confirm your attendance by **Friday, April 21, 2017**. Once confirmed, a cheque or purchase order is required by **Friday, April 28, 2017**.

Please note that all costs include registration fees, team building events and some meals.

Hotel and Transportation will not be arranged by Skills Manitoba. All Competitors, Delegates and/or Schools will be responsible for making their own arrangements.

Please register using enclosed registration form and send back to Skills Manitoba Office via fax: 204-927-0258 or email: shawnao@skillscanada.com.

ELIGIBILITY AND PROOF

It is important for you to travel with proof of age and proof of contest eligibility.

Eligibility of age would include a birth certificate and student card or a driver's license.

Contest eligibility for apprentices may include a letter from your Apprenticeship Counsellor determining that you are not a journey person and your level of apprenticeship.

Please check the National Competition Rules for further details at www.skillscanada.com

REGISTRATION AND TOOL BOXES

Participants and Delegates will need to register for the 23rd Canadian Skills Competition at RBC Convention Centre on May 30(9am-5pm) or May 31(9am-12pm). All toolboxes must be checked in at RBC Convention Centre at the time of registering. Smaller tools can be brought to the contest area at orientation.

Labels identifying competitor name, contest name, contest number and province must be on all toolboxes, please see attached template. Labels will be provided in electronic format and must be printed on letter size paper(8.5x11). The electronic template will be available on our website at www.skillsmanitoba.ca. See sample attached.

At the end of the competition, all toolboxes must be taken off the floor by competitors. Competitors are responsible for transporting their own toolbox.

TEAM MEETING AND TEAM EVENT– MANDATORY

Team Manitoba will hold a **mandatory** team event and meeting on Wednesday, May 31, 2017 at 2:00 pm Delta Hotel. **Delta Hotel – 350 St. Mary’s Ave Winnipeg, MB**

All competitors and their advisors/chaperones will be expected to participate. We will meet in room DELTA A. Lunch will be provided for the Team.

DRESS CODE

Team Manitoba Uniforms will be distributed at the Team Meeting.

Unless informed otherwise for a specific trade, candidates may wear provincial Skills Manitoba T-shirts (issued at the Skills Manitoba Provincial Competition) during the competitions. However, **no** clothing with **commercial logos** that are incompatible with sponsors who have negotiated agreements with Skills Canada or the host province may be worn.

It is not acceptable to wear hats/caps at Skills events.

Team Manitoba team shirts are **black with white accents** and must be worn at Opening and Closing Ceremonies only. We suggest dark pants or skirts be worn with your team shirts.

EVENTS

CONTEST ORIENTATION – MANDATORY

Wednesday, May 31, 2017 4:30 – 5:45 p.m.

Contest Orientation will take place at RBC Convention Centre.

WELCOME RECEPTION - MANDATORY

Wednesday, May 31, 2017 5:45 – 7:15 p.m.

The Welcome Reception will be held at RBC Convention Centre.

OPENING CEREMONIES - MANDATORY

Wednesday, May 31, 2017 7:30 – 9:00 p.m.

The Opening Ceremonies will take place at RBC Convention Centre.

CLOSING CEREMONIES – MANDATORY

Saturday, June 3, 2017 12:00 p.m. – 3:00 p.m.

Closing Ceremonies will take place at RBC Convention Centre.

CONTEST LOCATIONS

8:00-4:00(contest times will vary)

Thursday, June 1, 2017 and Friday, June 2, 2017

All Contests will take place at RBC Convention Centre.

OPENING AND CLOSING CEREMONY

Please note that access to Opening and Closing Ceremony will only be permitted to competitors and advisors. Extra Tickets will be available for purchase for guests through <http://scnc.skillscompetencescanada.com> for \$40.00 per event. The tickets will be available on a first come, first serve basis and will be general seating. The Opening Ceremony ticket does not include access to the Welcome Reception for guests.

MEALS

The following meals will be provided:

Wednesday, May 31st

Lunch at Delta Hotel– Team Event

Welcome Reception – 5:45 pm

Thursday, June 1st

Lunch - Competition Site - 11:00am – 2:00pm

Friday, June 2nd

Lunch - Competition Site - 11:00am – 2:00pm

ORIENTATION SIGN-OFF

All competitors must complete the Orientation Sign-Off sheet prior to competition Day 1. See National Competition Rules. <http://skillscompetencescanada.com/en/skills-canada-national-competition/scnc-winnipeg-2017/>

OUTDOOR CONTESTS

Landscape & Gardening contest will be held outdoors.

CONTACT

For more information or if you have any questions, please contact Shawna Osadchuk at Skills Manitoba at (204) 927-0250 or by email to shawnao@skillscanada.com

For Team Manitoba information, please contact either:

Lori Royal (204) 798-7338

Maria Pacella (204) 770-4287

Shawna Osadchuk (204) 479-7652

Charm Shamji – (204) 930-6125

SCC ACTIVITIES REGISTRATION FORM

Competitor Delegate Advisor Judge Volunteer NTC
 National Board Member VIP SCC Member Organisation Staff

Name: _____

What SCC activity are you attending: _____

Birthdate (d/m/y): _____

Gender: M F

Competition: _____

Competition Number: _____

Language Preference: EN FR

Classification: Secondary Post Secondary

Address: _____

City: _____

Prov.-Terr: _____

Postal Code: _____

Phone: _____

Cell: _____

Health Card Number (optional): _____

Email: _____

Allergies: _____

Emergency Contact's Name: _____

Emergency Contact's Phone: _____

School/Employer's Name and Phone # (where applicable): _____

Chaperone's Name (where applicable): _____

Chaperone's Contact Number at Competition: _____

Relationship to Student: _____

List name(s) of competitor(s) under your supervision (advisors only): _____

Are you a Canadian Citizen or a Landed Immigrant? No Yes

SELF IDENTIFICATION (Optional)

Do you consider yourself a member of a visible minority group in Canada? No Yes Specify: _____

Do you consider yourself an Aboriginal person? No Yes Specify: _____

Do you consider yourself a person with a disability? No Yes Specify: _____

Optional: Please fill out our self-disclosure form for competitors that indicated they have a disability.

CODE OF CONDUCT

Skills/Compétences Canada and all of its provincial/territorial Member Organization's are dedicated to ensuring that everyone who attends SCC activities has an enjoyable experience with maximum attention paid to safety and comfort. Therefore, SCC has established a mandatory "Code of Conduct". It is with this spirit of being a proud person that I/we agree to follow these rules of professional conduct.

1. My/Our conduct shall be exemplary at all times.
2. I/We will, at all specified times, wear my/our official identification badge.
3. I/We will, attend activities to which I/we am/are assigned and registered and will be on time.
4. I/We will, adhere to the dress code at all times as per the "Competition Rules".
5. I/We will, spend each night in the accommodation to which I/we may be assigned.
6. I/We will, respect all public and private property, including the accommodation to which I/we may be assigned.
7. I/We will, refrain from the use of drugs (except prescribed medication).
8. I/We will, refrain from the use of alcoholic beverages during all Skills/Compétences Canada activities.

The Competitor acknowledges that he/she will be responsible to his/her chaperone/ advisor/provincial-territorial designated Team Leader to and from the identified point of provincial/territorial departure.

Advisors acknowledge that they are responsible to provide guidance and monitor the behavior of the competitor to and from the identified point of provincial/territorial departure and report any instances to the provincial/territorial organization.

It should be noted that your assignment is voluntary and, as such, you agree to abide by Skills/Compétences Canada and your provincial/territorial Member Organization's official rules and regulations and conditions of participation or forfeit your personal rights to attend and participate in SCC activities. Violators may be sent home at their own expense. Proper notification of the violation and action taken will be sent to the organization responsible for the Individual and a copy will be provided to the Skills/Compétences Canada's Board of Directors. In addition, the individual shall be responsible for any costs incurred by SCC on behalf of the Individual.

Liability Release

I/We hereby acknowledge that participation in SCC activities involves the use of inherently dangerous equipment, including, but not limited to, the use of tools, power tools, welding equipment and heavy appliances. I/We hereby acknowledge that the use of such inherently dangerous equipment has the potential to cause injury, death or dismemberment. I/We hereby acknowledge that I/we accept the risk that I/we may sustain injury, death or dismemberment as a result of participating in SCC activities.

I/We hereby acknowledge my/our agreement to make proper use of any and all reasonable personal protective equipment in order to minimize the risk of injury, death or dismemberment. Furthermore, I/we hereby acknowledge my/our agreement to take all reasonable steps to ensure my/our own safety, as well as the safety of any and all other persons while participating in SCC activities.

I/We, on behalf of myself/ourselves and my/our successors, heirs, executors, administrators, assigns, and on behalf of any party or parties who claim a right of interest through me/us (hereinafter collectively referred to as "the Releasers"), hereby agree to release Skills/Compétences Canada, its provincial/territorial Member Organizations, their representatives, insurers, agents, servants and employees (hereinafter collectively referred to as "the Releasees") from any form of liability arising from any injury, death or dismemberment to the Releasers, or any other person, resulting from any cause whatsoever, at any time while attending at or participating in SCC activities, including travel to and from these activities. The Releasers agree not to advance any claims, demands, actions, rights of action, and/or judgments against the Releasees for damages, loss or injury, howsoever arising. The Releasers also agree to indemnify the Releasees and hold the Releasees harmless for any claims, demands, actions, rights of action, and/or judgments brought against them by any party, which arise, or are alleged to arise, from my/our participation in SCC activities. The Releasers further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity as against the Releasees under the provisions of legislation

Date

Signature

that provide for joint and several liability.

Medical Acknowledgement

I/We hereby acknowledge that I/we am/are responsible for my/our own health. I/ We further acknowledge my/our responsibility to ensure that I/we protect myself/ ourselves and any of my/our children from any allergies (food or otherwise) or health concerns.

I/We hereby acknowledge that I/we have no medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, whether or not treatment is currently being received, that could affect, compromise or interfere with my/our attendance or participation in SCC activities. I/We acknowledge my/ our responsibility to disclose any medical condition that could affect, compromise or interfere with my/our safety or the safety of others who attend or participate in SCC activities.

The Releasers hereby agree to release the Releasees from any liability arising from any injury, death or dismemberment to myself/ourselves, or any other person, resulting, in whole or in part, or alleged to have resulted, in whole or in part, from medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, medications, allergies and disabilities, whether or not treatment is currently being received, and the like which may affect, compromise or interfere with my ability to attend or participate in SCC activities. The Releasers also agree to indemnify the Releasees and hold the Releasees harmless for any claims, demands, actions, rights of action, and/or judgments brought against them by any party, which arise, or are alleged to arise, from any injury, death or dismemberment to any person, and resulting, in whole or in part, or alleged to have resulted, in whole or in part, from medical conditions, including, but not limited to, physical, mental, psychological or behavioural conditions, medications, allergies and disabilities, whether or not treatment is currently being received, and the like which may affect, compromise or interfere with my ability to attend or participate in SCC activities. The Releasers further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity as against the Releasees under the provisions of legislation that provide for joint and several liability.

Medical Treatment

I/We hereby acknowledge that I/we may require medical treatment and procedures in the event that we sustain injury, death or dismemberment. The Releasers hereby agree to release, indemnify and hold harmless the Releasees for any and all claims, demands, actions, rights of action, and/or judgments that arise from, or are alleged to arise from, the administration of medical treatment and procedures rendered in good faith.

Release of information/photos

I/We understand and agree that any information pertaining to my/our participation in SCC activities may be sent by the Releasees to other organizations, i.e. media, schools, organizations, my/our local Member of Parliament and/or Member of the Provincial Legislature, etc.

I/We agree that still photographs and videotapes taken during the course SCC activities become the property of Skills/Compétences Canada and its provincial/ territorial Member Organization and may be used and reproduced by Skills/ Compétences Canada and its provincial/territorial Member Organizations in promotional materials, advertising, bulletins, website, and social media (facebook, twitter, youtube etc.) and that these images would be subject to the terms and conditions of these social media sites.

The Releasers hereby agree to release the Releasees from any liability arising from the use of any information pertaining to the participation in the SCC activities, and the use of any still photographs and videotapes taken during the course of SCC activities. The Releasers further agree not to advance any claims, demands, actions, rights of action, and/or judgments against any other person who might claim contribution or indemnity against the Releasees under the provisions of legislation that provide for joint and several liability.

I/We also understand that Skills/Compétences Canada and its provincial/territorial Member Organization and their representatives may communicate with myself/ ourselves.

Having read and understood completely the included Code of Conduct, Liability Release, Medical Acknowledgement, Medical Treatment, Release of Information/ Photos, and, by signing the Skills/Compétences Canada's Registration Form, I do hereby agree to follow the procedures and practices described.

Signature of Witness

Signature of Guardian
(if Competitor is under the age of majority in their province/territory)

COMPETITORS TOOLBOXES

Toolboxes will be left at the Winnipeg RBC Convention Centre during registration. **Please ensure that all toolboxes are packaged in appropriate containers and are properly labeled.** The following label will be provided to all provincial/territorial offices and must be printed on letter size paper(8.5 x 11). Small tools can be brought to contest area at orientation.



2017 SKILLS CANADA NATIONAL COMPETITION OLYMPIADES CANADIENNES DES MÉTIERS ET DES TECHNOLOGIES 2017

**COMPETITOR NAME /
NOM DU CANDIDAT(E):**

**PROVINCE-TERRITORY /
PROVINCE-TERRITOIRE:**

**SKILL AREA NUMBER /
NUMÉRO DU CONCOURS:**

**SKILL AREA NAME /
NOM DU CONCOURS:**

BOX/BOÎTE _____ **OF/DE** _____