



TEAM MANITOBA INFORMATION PACKAGE
16th CANADIAN SKILLS COMPETITION
WATERLOO, ON (MAY 20 – 23, 2010)
Last update: March 31, 2010 (subject to change)

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**** IT IS IMPORTANT FOR EACH COMPETITOR TO CHECK THE CANADIAN SKILLS COMPETITION WEBSITE FOR SCOPE AND TOOL LIST INFORMATION. CHECK IT REGULARLY FOR ANY CHANGES AND FOLLOW-UP WITH YOUR ADVISORS. ****

www.skillscanada.com

COST

COMPETITORS

The cost of team travel (for competitors) to the Canadian Skills Competition being held in Waterloo, May 20 - 23, 2010 is \$ 413.00. All competitors will be double/triple occupancy.

ADVISORS/DELEGATES

The cost of team travel (for advisors/delegates) to the Canadian Skills Competition being held in Waterloo, May 20 - 23, 2010 is:

- \$1650.00 for single occupancy or
- \$1413.00 for double occupancy

NOTE: If double occupancy, please advise as to who you will be sharing with.

Please confirm your attendance by **Wednesday, April 14, 2010**. Once confirmed, a cheque or purchase order is required by **Friday, April 23, 2010**.

Please note that all costs include airfare, transfers, hotel, registration fees, team building events and some meals.

FLIGHTS

Wednesday, May 19, 2010

Departs Winnipeg 6:00 p.m. WestJet 452 (arrives in Toronto at 9:16 p.m.)

Sunday, May 23, 2010

Departs Toronto 9:30 p.m. WestJet 393 (arrives in Winnipeg at 11:02 p.m.)

All passengers are required to be at the airport 1.5 hours prior to departure

You must travel with picture identification.

Ensure that your checked luggage meets WestJet's standards.

Westjet's free luggage allowance permits two (2) checked pieces of luggage:

- Maximum size is 155 cm (62") (length+width+height=62" or less); and
- Weight not to exceed 50 lbs (23 kg) per item

In addition, Westjet allows two (2) carry-on pieces of luggage. Maximum size is:

- One (1) item at 21.5" X 9" X 15.5" not to exceed 22 lbs (10 kg)
- One (1) item at 16.5" X 6" X 13" not to exceed 22 lbs (10 kg)

NOTE:
YOU WILL BE RESPONSIBLE FOR THE FEES FOR ANY LUGGAGE NOT MEETING WESTJET'S STANDARDS.

Each piece of checked and carry-on luggage must have an identification tag with your name and address.

Tickets will remain in the possession of Skills Manitoba. Boarding passes will be issued to each passenger at time of check-in.

AIRPORT TRANSFERS

Arrival – Wednesday, May 19

Participants and delegates will register for the 16th Canadian Skills Competition at RIM Park in Waterloo. Cherrey Bus Lines will meet Team Manitoba at the airport and transfer all passengers to RIM Park to register and drop off tool boxes and then transport to the Holiday Inn, Kitchener-Waterloo.

Departure – Sunday, May 23

Cherrey Bus Lines will pick up Team Manitoba (and their luggage and toolboxes) at the Holiday Inn, Kitchener-Waterloo at approximately 1:00 p.m. (exact time to be determined) and transport the team to the Waterloo Rec Complex for the closing ceremonies. Immediately following the closing ceremonies, Team Manitoba will board the busses and proceed to the Toronto airport.

Please note: You must check out prior to 1:00 p.m.

HOTEL – HOLIDAY INN, KITCHENER-WATERLOO (phone 519-893-1211)

Team Manitoba will be staying at the Holiday Inn, Kitchener-Waterloo. A rooming list will be provided prior to May 19, 2009. Photo ID is required to check-in.

To the best of our ability we have accommodated all special requests. It is suggested that all advisors bring a copy of the rooming list so that they will know where their participants are staying.

REGISTRATION – TOOL BOXES

Participants and delegates will register for the 16th Canadian Skills Competition at RIM Park, immediately upon arrival in Waterloo. Toolboxes will also be dropped off when registering.

Labels identifying competitor name, contest name, contest number and province must be on all toolboxes and will be available from Skills Manitoba upon arrival in Waterloo.

At the end of the competition, all toolboxes must be taken off the floor and brought back to the hotel.

TEAM MEETING - MANDATORY

Team Manitoba will hold a **mandatory** breakfast on Thursday, May 20, 2010 at 8:00 a.m. at the Holiday Inn, Kitchener-Waterloo. At the Team meeting, team shirts will be distributed to all members. **Team shirts must be worn at the Opening and Closing Ceremonies.** Breakfast will be served at the team meeting.

TEAM EVENT - MANDATORY

Team Manitoba will host a **mandatory** tour on Thursday, May 20, 2010 immediately following breakfast. Team members will travel to Niagara Falls (on coaches supplied by Coach Canada) to view the falls and sightsee (on your own). The bus will continue to Niagara on the Lake for those interested in sightseeing there.

The schedule is as follows (and is subject to change):

9:30 a.m. – board busses @ Holiday Inn Kitchener

11:15-11:30 a.m. – arrive in Niagara Falls

12:00-12:15 p.m. – depart for Niagara on the Lake (for whoever wants to go)

1:30 p.m. – depart Niagara on the Lake

1:45 p.m. – board busses @ Niagara Falls

2:00 p.m. – depart Niagara Falls

3:30-3:45 p.m. – arrive at Holiday Inn Kitchener

CONTEST LOCATIONS

Contests will take place at RIM Park and Manulife Financial Sportsplex (RIM Park)

EVENT TRANSPORTATION

Opening Ceremonies May 20, 2010

Reception: 6:00 p.m., Ceremonies: 7:00 p.m.

Bus service will be provided from 4:00 to 6:00 p.m. from hotels to the Waterloo Rec Complex.

Competitor Orientation May 20, 2010

Competitor Orientation begins at 8:45 p.m. at RIM Park and Manulife Financial Sportsplex (RIM Park).

Bus service will be provided from the Waterloo Rec Complex to RIM Park for orientation. Any competitors of contests that maybe offsite (CNC Machining and Car Painting) will go on the bus to RIM Park to pick up toolboxes and then be transported to contest location for orientation. Following orientation bus service will be provided back to hotels. This is indicative of how busing will happen during competition days for off site contests.

Competition Days May 21 & 22, 2010

Bus service will be available every **15 minutes** from the hotel to RIM Park in the morning and from RIM Park to hotels in the afternoon.

Closing Ceremonies May 23, 2010

Cherrey Bus Lines will transport Team Manitoba to the Waterloo Rec Complex for the closing ceremonies. We will be loading our luggage on the bus at 1:00 p.m. and will depart at 2:00 p.m. for Closing Ceremonies. The busses will wait and, upon completion of the ceremonies, transport the team to the Toronto airport for departure.

OPENING CEREMONIES - MANDATORY

Opening Ceremonies will take place at the Waterloo Rec Complex. Only desserts will be served at the Opening Reception prior to the opening ceremony.

CLOSING CEREMONIES - MANDATORY

Closing Ceremonies will take place at the Waterloo Rec Complex.

ELIGIBILITY – PROOF

It is important for you to travel with proof of age and proof of contest eligibility.

Eligibility would include a birth certificate and student card or a driver's license.

Eligibility for apprentices may include a letter from your Apprenticeship Counsellor determining that you are not a journey person and your level of apprenticeship.

MEALS

The following meals will be provided:

Thursday, May 20th

Breakfast – Holiday Inn Kitchener-Waterloo, Waterloo Salon BC

Friday, May 21st

Breakfast – Team Manitoba will be provided with a Tim Horton's cash card (\$25) which can be used for breakfast

Lunch - Competition Site

Saturday, May 22nd

Breakfast - Team Manitoba will be provided with a Tim Horton's cash card which can be used for breakfast

Lunch - Competition Site

CHECK-OUT (HOLIDAY INN, KITCHENER-WATERLOO)

All Team Manitoba members are to check-out prior to departure for closing ceremonies on Sunday, May 23rd.

DRESS CODE

Unless informed otherwise for a specific trade, candidates may wear provincial Skills MB T-shirts (issued at the Skills Manitoba Provincial Competition) during the competitions. However, **no** clothing with **commercial logos** that are incompatible with sponsors who have negotiated agreements with Skills Canada or the host province may be worn.

It is not acceptable to wear hats/caps at Skills events.

Team Manitoba shirts are **white** and must be worn at Opening & Closing Ceremonies only. We suggest dark pants or skirts be worn with your team shirts.

RESTAURANTS / TIM HORTON'S

- Three Tim Horton's within walking distance of the Hotel
- One Tim Horton is in the Walmart Mall which is a 5 minute walk from the Hotel
- The Mall also has an excellent Food Court
- McDonald's Restaurant also in the Walmart
- Ten Minute walk from the Mall; Tim Horton's, Kelseys, Crabby's and Jack Astros (Family Restaurants)
- The third Tim Horton's is a 10 minute walk from the Hotel in the opposite direction of the Mall
- Adjacent to the Holiday Inn is Milton's Family Restaurant
- Across from the Holiday In –Three High End Restaurants; Charcoals, Martini's, Del Dentes

CONTACT

For Team Manitoba information while in Kitchener-Waterloo, please contact either:

Krista Trapp (204) 688-4169
Maria Pacella (204) 770-4287